

Memorandum



Date: August 30, 2017

To: Carlos A. Gimenez, Mayor

From: Victoria Mallette, Executive Director
Miami-Dade County Homeless Trust

A handwritten signature in black ink, appearing to read "V. Mallette".

Subject: Selection Committee Results: 2017 Request for Applications for Supplemental ESG

On July 26, 2017, the Homeless Trust made available a Request for Applications for Supplemental Emergency Solutions Grant (ESG) program funding. This RFA process was used to select sub-providers for one-time ESG funding totaling \$4,092,047. Notice of the RFA was properly advertised in English, Spanish and Creole newspapers of local circulation. The due date and time for submission of responses to this RFA was 2:00 p.m. on August 22, 2017. Pre-application workshops were held on July 28, 2017 and August 1, 2017, and respective addenda issued in response to questions submitted.

The Selection Committee received five (5) applications which included proposals from the Miami-Dade Community Action and Human Services Department, Camillus House, Citrus Health Network, City of Miami Beach and Sundari Foundation dba Lotus House. The responses totaled \$3,751,936.84, slightly below the amount available through this solicitation. All applications were received on time and accepted by the Clerk of the Board of County Commissioners. The Selection Committee reviewed, scored and recommended funding to all five (5) applicants in the amount of \$3,788,595. The award was the balance of the total amount available after subtracting a BCC approved allocation to Lotus House for \$150,000 and 3.75% for Homeless Trust program administration. The Selection Committee gave staff the discretion to negotiate program budgets up or down to spend the full award, and to ensure respondents budget 3.75% for program administration.

The RFA Selection Committee meeting occurred on August 30, 2017. Attached herein is the committee members' summary scoring.

These recommendations will be considered by the Miami-Dade County Homeless Trust Executive Committee members on Friday, September 8, 2017 at 9:00 a.m.

We appreciate the Selection Committee's participation and diligence throughout this process.

Please feel free to contact me should you have any questions or require additional information.

Attachment

Cc: Russell Benford, Deputy Mayor
Ronald L. Book, Chairman, Miami-Dade County Homeless Trust
Shannon Summerset-Williams, Esq., County Attorney
RFA Selection Committee Members
Respondents

VM/ms

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